

PARTIAL PAYMENT ACCEPTANCE

DATE:

Dear "Tenants Name",

We can only accept partial payment if you understand and acknowledge that your rent was due on _____ and that making partial payment does not waive our right, according to the Lease Agreement, to begin to continue with legal proceedings without further demand of notice. We do appreciate your efforts in fulfilling your obligation and it will help with your credit standing with our company. If your partial payment proposal is satisfactory, we will work with you. However, if this occurs more often or if you fail to do as you promise, we will immediately begin legal proceedings without further notice leading to your eviction.

As you know, your total rent now past due is \$_____, which includes _____. How do you propose to pay this complete amount?

Date:_____ Amount:_____

Date:_____ Amount:_____

Please sign below, giving your agreement to the above terms and acknowledging that you understand that you have violated the lease agreement and partial payment does not stop us from continuing legal proceedings. Should you choose to ignore this notice to you, we will begin legal proceedings immediately. Please call us if you have any questions.

Sincerely,

Management

Tenant Signature: _____ Date: _____