

VIA CERTIFIED MAIL AND DELIVERY

DATE: _____

TO: _____

RE: Notice of Non-Renewal of Lease

Please be advised that I/we will be unable to renew your lease for the above premises when it terminates on _____.

This is your statutory notice of non-renewal. Please arrange to turn over possession of your premises and your keys on or before midnight of the termination date, in order to avoid becoming a holdover tenant and subject to the double rent penalties stipulated in your lease.

Your security deposit and accrued interest, if any, will be refunded in strict accordance with prevailing law. If you wish, you may arrange for an inspection of the premises for damages before you move out.

Yours truly,

Landlord