

EXCESSIVE UTILITY USAGE

DATE _____

TENANT _____

ADDRESS _____

UNIT _____

- HEAT
- GAS
- ELECTRIC
- OIL
- WATER

AS YOU KNOW WE PAY FOR THE ABOVE UTILITIES AT _____
_____. WE ARE CONCERNED WITH THE AMOUNT OF
_____ USAGE AT THIS TIME.

YOUR CURRENT RENT IS BASED ON THE COST AND USAGE OF UTILITIES
AND IF OUR COST GOES UP SO WILL YOUR RENT.

IN ORDER TO KEEP RENTAL INCREASES TO A MINIMUM, WE MUST ASK
YOU TO HELP TO KEEP UTILITY COSTS DOWN BY CONSERVING ENERGY
WHENEVER POSSIBLE.

THANK YOU FOR YOUR ANTICIPATED COOPERATION.

SAVE MONEY - CONSERVE ENERGY!

OWNER/MANAGER

